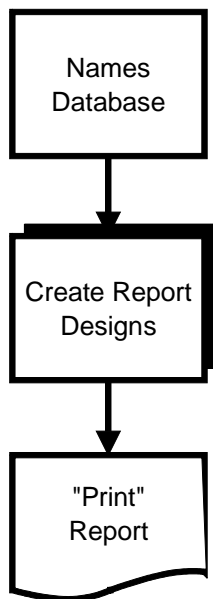




InterAcct
SOFTWARE PTY LTD

Create Client/Prospect Report Designs

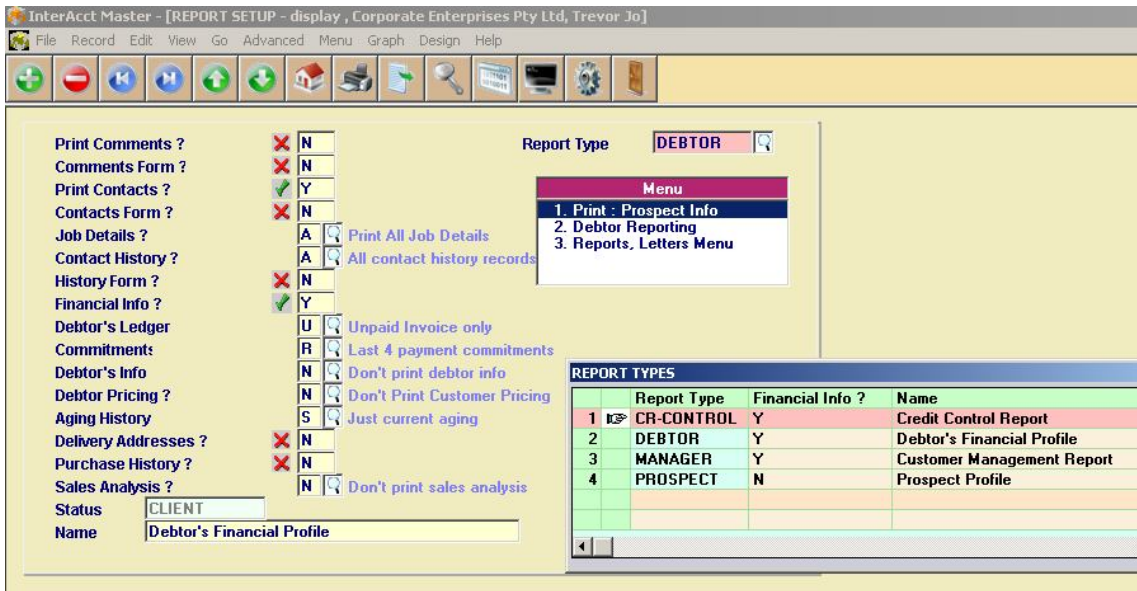


The screenshot displays the InterAcct software interface. The main window shows a client record for 'Corporate Enterprises Pty Ltd' with details such as contact information, address, and financial status. A 'Menu' on the right lists various report options, with '18. Create Report Designs' highlighted. Below the main window, a 'REPORT SETUP list' window is open, showing a table of report types and their configurations.

Report Type	Financial Info ?	Name
1 CR-CONTROL	Y	Credit Control Report
2 DEBTOR	Y	Debtor's Financial Profile
3 MANAGER	Y	Customer Management Report
4 PROSPECT	N	Prospect Profile

Features :

- “Templates” allow you to define standard answers to types of report designs to speed up their creation
- Different report layouts might suit Credit Control, Prospects, Accounting, Management, etc.
- The report on information recorded can also include blank data entry forms – used for new contact names, contact history, and free format comments
- All the records can be printed in a file (eg. Contact History file) or just the most recent 4 records, or just the last record input.
- For debtor information, again you can elect to print just the unpaid invoices – except that full details are shown – not just the basic unpaid balance – such as contact name, job number, narration, due date, any retention, etc.
- Debtor’s aging can be re-calculated as at the date of the report, as well as the prior aging history shown
- Prior payment commitments made by a debtor can be shown
- Sales/profit analysis can be printed
- The Prospect’s profile can be selectively printed, including their products/services profile
- You can print the product item purchase history of a customer to see prices paid, and profit margins
- Job history can be shown (last job, last 4 “jobs”, or all “jobs”)
- Report layout is landscape in order to maximise the amount of print space available



Print Phaser 8560DN-16 PS Automatically Select Email PDF Exit

InterAcct Software - Demo
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 Manly NSW 21655
 Ph : (02) 9975 4653 Fax : (02) 9975 7269
 www.interacct.com.au
 ABN : 47 003 411 688

Date : 14/05/2010

Debtor's Financial Profile

Page No: 1

Business : Corporate Enterprises Pty Ltd
 Phone : (02) 9995 3322
 Fax No : (02) 9995 6778
 Mobile : 0413 556 776
 After Hrs :
 Address : 3/556 Andrews Road
 : Cnr Wetherill Street
 : MOSMAN NSW 2088

Status : CLIENT
 Category : CASH-DEP
 Origin : WEBSITE
 Type : BLD.CARPENTER

Record Id : CORENTMO
 1st Added : 21/09/2004
 Last Date : 11/05/2010
 Next Date : 24/04/2009
 Last Inv :
 Email : trev@corpent.com.au
 Web : www.corent.com.au
 Branch : NSW
 Region : N.SYD.NTH

Comments : Branches in Brisbane & Melbourne S/Person : PAUL.H

Contact Name:	Title/Position:	Direct Ph:	Mobile Ph:	Comments :
Trevor Jones	General Manager	99956788	0413 556 776	DECISION MAKER
Nancy Freidman	Accountant			RECOMMENDER
Ken Basworth	Sales Manager	99952344	0413 556 778	SUPPORTER
Patsy Winters	Purchasing Officer		0412 334 554	BREAKER

Date:	Employee:	Event:	Name:	Last Action:
26/02/2010	BRAD.D	VAR-CONT	Trevor Jones	Variation to Contract
		Follow Up : 26/02/2010		

Next Action :
 Extra Comments : Follow Up Date Blank Means Not Approved

Inv No:	Inv Date:	Invoice \$	Receipts \$	Adjust \$	Deposit \$	Balance \$	Retention \$
200023	26/02/2010	2200.00	0	0	0	2200.00	0
Exp Pay :	28/03/2010	Receipt Date :		Contact :	Trevor Jones	Retention Due :	
Job No :	100004	Order No :	0	Narration :	Progress Payment		
200022	15/12/2009	0	1045.00	0	0	-1045.00	55.00
Exp Pay :	15/12/2009	Receipt Date :	21/12/2009	Contact :	Trevor Jones	Retention Due :	15/06/2011
Job No :	100004	Order No :	0	Narration :	Deposit on Commencement		
200020	03/02/2010	1258.55	0	0	0	1258.55	0
Exp Pay :	30/03/2010	Receipt Date :		Contact :		Retention Due :	
Job No :		Order No :	100001	Narration :	Send Backorders As They Arrive		
200019	03/02/2010	2999.70	2847.71	0	0	151.99	151.99
Exp Pay :	05/03/2010	Receipt Date :	26/02/2010	Contact :		Retention Due :	15/06/2011
Job No :	100004	Order No :	0	Narration :	Progress Payment		

This is just one example of a report created using the Report Configurator. By answering the set-up questions differently, the report layout will change dramatically.

Of course, even the standard report layout can be personalised to suit.