

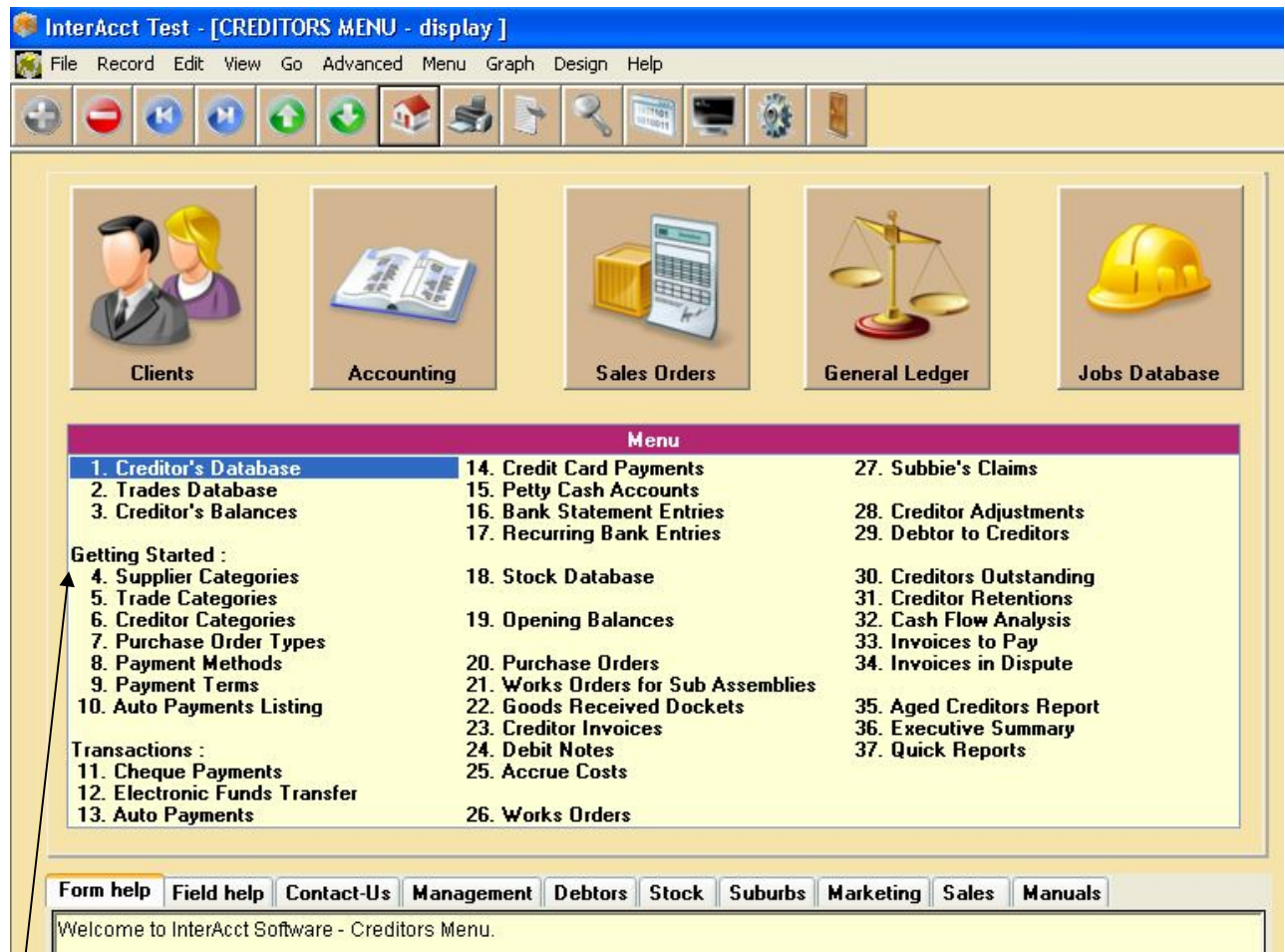
# InterAcct – Accounts Payable



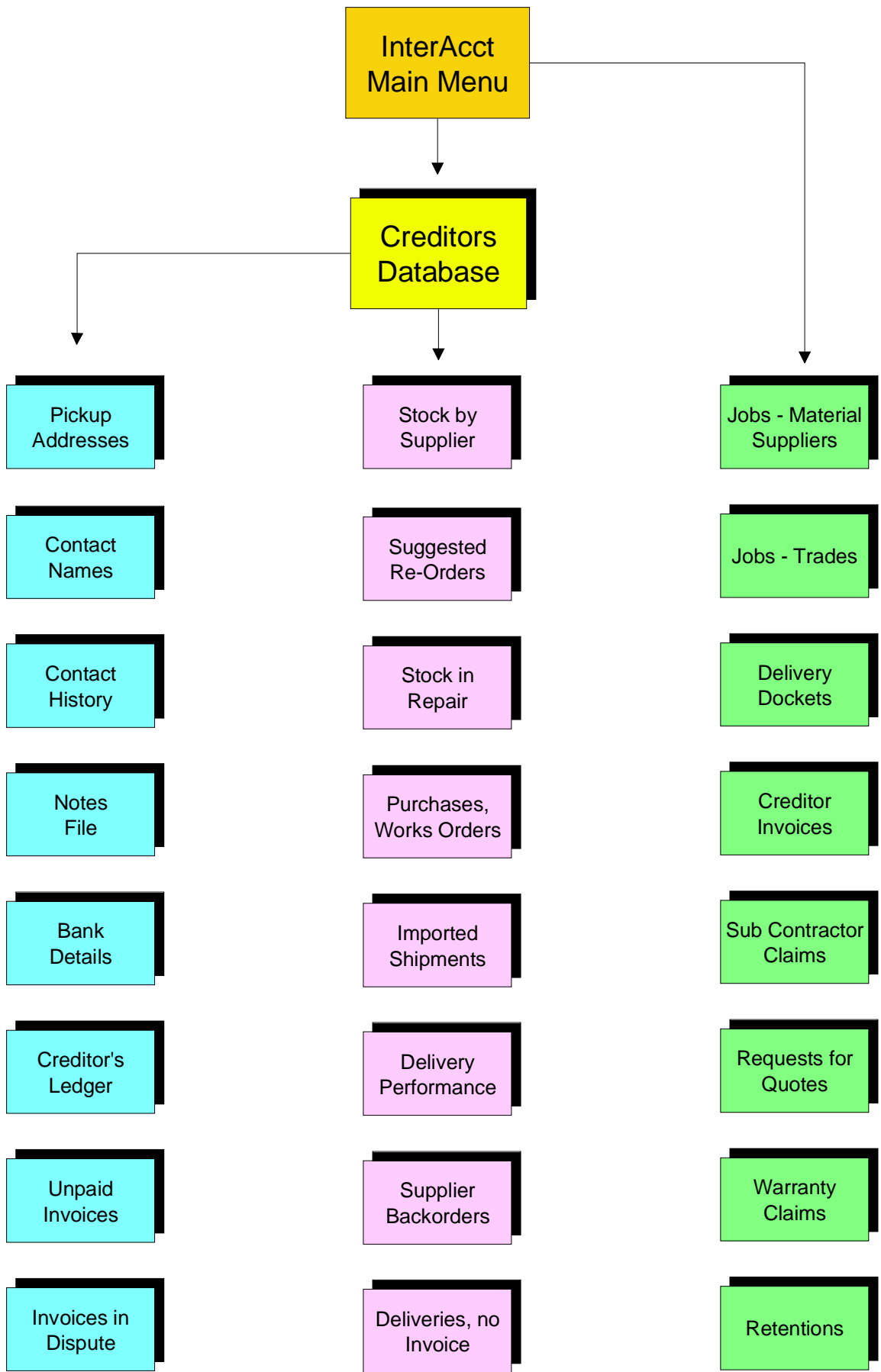
Fundamental to most Accounting systems is the Creditors (Accounts Payable) module. It is part of the “base” InterAcct system.

What makes the InterAcct – Accounts Payable system different to others ?

For a start, it is very easy to use, and fully integrated with Inventory, Purchasing, Job Costing, Import Shipment Costing (foreign currency), and General Ledger. It is suitable for Creditors, Suppliers, and Sub Contractors invoices and payments.



This screens shows the main Creditors (Accounts Payable) Menu – together with the “Getting Started” section.



InterAcct Test - [SUPPLIER FILE - display ]

File Record Edit View Go Advanced Menu Graph Design Help

Title  Type  Record Id  Date Added   
 1st Name  Last Invoice   
 Surname   
 Position   
 Enterprise

Ph Area  Mail to   
 Bus Ph  Suburb   P/C   
 Fax No  Country   
 Mobile   
 After Hrs  ABN No   Y

Status  Local ?  L GST?  Y Retention \$   
 Category  Balance \$

Delivery #  Payment  Terms   
 Email   
 Web Site   
 Comments

**Menu**  
 1. Pickup Addresses  
 2. Contact Names  
 3. Contact History  
 4. Notes File  
 5. Other Categories  
 6. Bank Details  
**7. Creditor's Totals**  
 8. Creditor's Ledger  
 9. Opening Balances  
 10. Unpaid Invoices  
 11. Invoices in Dispute  
 12. Stock by Supplier  
 13. Product Ranges/Colours  
 14. Stock in Repair  
 15. Suggested Re-Orders  
 16. Supplier Backorders  
 17. Purchase Orders  
 18. Stock Accruals  
 19. Supplier Performance  
 20. Quotes by Supplier

Form help Field help ABN-Search Job-Menu Stock-Menu Accounting Creditors-Menu

This file contains the names of all your past and present Suppliers, Creditors and Sub Contractors - people that invoice you.  
 As each record is entered in this file, it automatically updates the "Business Names Database" under Main Menu option [1].

Google Map Directions Manual Video

This screen shows a typical Supplier. There are a number of field/menu changes when the Creditor is an –

- Overseas Supplier – foreign currency, shipment cost factors, etc
- Creditor Only – normally for General Ledger Expenses/Asset Purchases
- Sub Contractor – insurance details (also no Stock related menus)

If you don't know the ABN, then there is a web based search facility available.

InterAcct Test - [CREDITOR INVOICES - display ]

File Record Edit View Go Advanced Menu Graph Design Help

Inv Date: Thu 13-May-2010    \*Name: Clipsal Australia, Thomas Peterson  
 Creditor Id: CLIPSAPA    Address: 122 Canterbury Road  
 Inv No: 56656M    Currency:    Our Ref #: 600002

Invoice \$: 7,482.79    Posted: 13-May-2010    Invoice A\$: 7,482.79  
 Payment/Adj \$: 0.00    GST?: Y    Local?: L  
 Balance \$: 7,482.79    Operator: CVR  
 GST Content \$: 680.26  
 Net Amount \$: 6,802.53  
 \*Unallocated \$: 0.00  
 GST UnAlloc \$: 0.00

Contractor?: N  
 Pay Terms: 30 Days from Month End  
 Payment Days: 30    Pay Period: MONTHEND  
 Approved?: Y    Exp Payment: 30-Jun-2010

Comments: Electrical Supplies

**Menu**

1. Purchase Order Received
2. Reverse Accrual/Del Docket
3. Job Cost Allocations, No PO
4. Allocate to Deposits
5. Expense Allocations, No PO
6. Stock Item Purchases, No PO
7. View : Supplier
8. Help : Creditor Invoices

Invoice Manual  
P/O Manual  
P/Orders  
Creditor

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STOCK RECEIVED, NO PO list , Clipsal Australia, Thomas Peterson, , 0.00

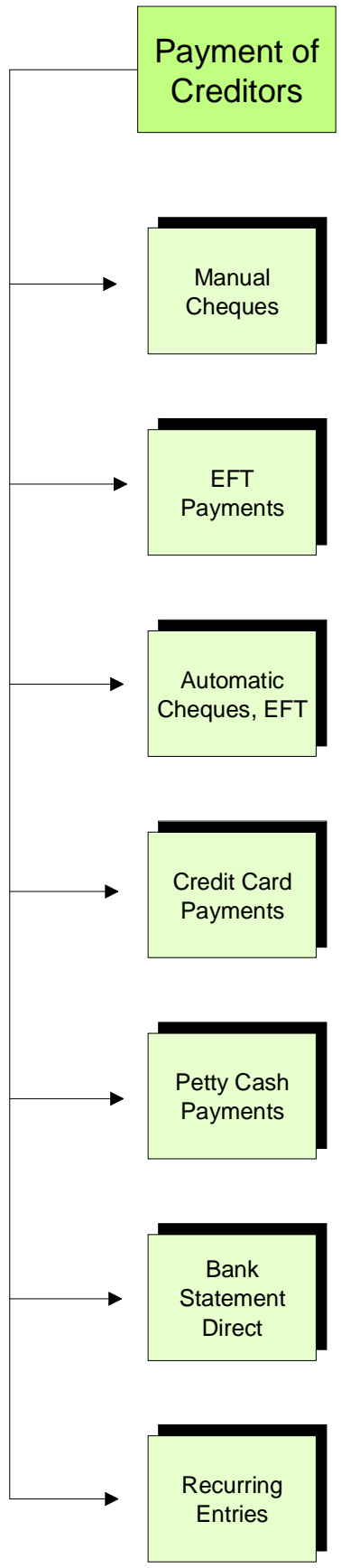
File Record Edit View Go Advanced Graph Design Help

	Description	Buy Qty #	Inv Cost\$	GST \$	Cost Diff \$	Comments
1	Box Mounting, PVC Rectangular	555.000	1,542.92	140.27	0.0000	
2	Infrascan Indoor, 2 Wire, 10amp	887.000	2,465.88	224.17	0.0000	
3	Socket SWT Surf IP66 3 Pin, 10	45.000	1,683.99	153.09	0.0000	
4	2.5MM Twin and Earth 100m	30.000	1,790.00	162.73	1.1223	
		1517.000	7,482.79	680.26		

This screen a typical Creditor's Invoice. The fields and menus will change when the Creditor is an Overseas Supplier (foreign currency, shipment costs, etc.).

A single creditor's invoice can be allocated against –

- General Ledger Accounts – expenses, asset purchases
- Job Cost – Cost Group, Cost Item (and possible "Phase")
- Inventory Purchases – with or without a Purchase Order (possibly linked back to a Job or Sales Backorder) – possibly reversing an earlier Delivery Docket Accrual.
- Import Shipment Costs (both local and foreign currency transactions)



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Automatically Select

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Exit



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## AGED CREDITORS LIST AS AT 31/10/2009

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Supplier/Creditor Name	Phone No	OCTOBER	SEPTEMBER	AUGUST	PRIOR	Total	Retention \$
Architectural Partners Australia, John C	(03) 6588 3256	0.00	45,188.00	0.00	0.00	45,188.00	0.00
Design and Consulting Engineering, Rob S	(03) 9852 6589	0.00	3,784.00	0.00	0.00	3,784.00	0.00
Earthworks General Pty Ltd, Jenny Jones	(03) 5547 6655	0.00	153,452.20	0.00	0.00	153,452.20	0.00
General Site Preparation Co Inc, Drew Fi	(03) 9985 1212	0.00	678.70	0.00	0.00	678.70	0.00
Geotechnical Consultants Australia, Gary	(03) 5547 3614	0.00	990.00	0.00	0.00	990.00	0.00
Maersk Line, Eivind Kolding	(+45) 3363 3363	0.00	0.00	929.82	0.00	929.82	0.00
Site Electrical Pty Ltd, Trish Barker	(03) 4478 8888	0.00	404,911.10	0.00	0.00	404,911.10	0.00
Site Plumbing Australia, Glen Gribble	(03) 2323 5589	0.00	132,321.20	0.00	0.00	132,321.20	0.00
Star Manufacturing Co, Jackie Chan	(0011555) 9887 3332	0.00	0.00	24,826.22	0.00	24,826.22	0.00
Stockwell International, David Stockwell	(02) 8335 1200	0.00	0.00	5,043.00	0.00	5,043.00	0.00
Storm Water Drainage Co, Gordon Green	(03) 9685 7412	0.00	185,468.80	0.00	0.00	185,468.80	0.00
Surveying Consultants Pty Ltd, Greg Doul	(03) 9696 3333	0.00	40,823.20	0.00	0.00	40,823.20	0.00
Town Planning Consulting Co, Jenny McDou		0.00	1,815.00	0.00	0.00	1,815.00	0.00
Grand Total		0.00	969,432.20	30,799.04	0.00	1,000,231.24	0.00
Aged Percent		0.00%	96.92%	3.08%	0.00%	100.0%	-100.0%