



InterAcct
SOFTWARE PTY LTD

Job Tracking File

Highlights :

- ✓ It is a new standard feature within the InterAcct Job Costing system that shows you the dates of when information has been entered against a job.
- ✓ It enables you to search and check all jobs on the one screen (as a Schedule) to see what stage the information gathering process has reached.
- ✓ When has the Site Visit been booked ?
- ✓ When has the Site Details been completed ?
- ✓ The OH&S Risk Assessment ?
- ✓ The Cost Estimate done ?
- ✓ The Quotation to the Prospect ?
- ✓ Winning the Job ?
- ✓ Scheduling Employees & Tasks ?
- ✓ Due Start & Completion Dates ?
- ✓ Last Invoice & Receipt Dates ?
- ✓ Retention Due Date ?
- ✓ Last timesheet against a job ?
- ✓ Date the job has been closed ?
- ✓ These key dates can be changed to suit each InterAcct client so you can do a global check when something looks wrong.

Job No	Job Name	Client Name	Site Address	Employee	Input Date	Appt Made	Site Details	Estimated	Quoted	Budgeted	Date Won	Exp Start	Exp Finish	Invoiced	Received	Last T/Sheet	Job Closed
1	100001	Building Repairs to Ro	Tom & Jenny Parson	56 Redmond Terra	TEST	21-Jul-09	22-Jul-09	25-Jul-09	25-Jul-09	27-Jul-09	27-Jul-09	30-Jul-09	3-Aug-09	6-Aug-09	15-Aug-09	7-Aug-09	31-Aug-09

InterAcct Demo - [JOB TRACKING - display]

File Record Edit View Go Advanced Menu Graph Design Help

Input Date: Mon 31-May-20 Appt Made: Job No: 100001
Site Details: Estimated: 31-May-2010 Employee: BRAD.D
Quick Est: Budgeted: 2-Jun-2010
Quoted: 1-Jun-2010 Exp Start: 5-Jun-2010
Date Won: 31-May-2010 Exp Finish: 21-Jun-2010
Claim Date: Received: Invoiced: Retention Due: Last T/Sheet: Job Closed: **Menu**
Job Name: Repair Existing Road and Extend 112 Metres. CIVIL. Br
Client Name: Sunshine Coast Council, Jeff Bridges
Site Address: Brیبie Island Road

1. Job Header
2. Client File
3. Site Checklist
4. Quick Estimates
5. Detailed Estimates
6. Quotation
7. Job Budget
8. Job Open
9. Processes & Transactions
10. Job Financials
11. Job Invoices
12. Job Ledger
13. Job Closed

Form help Field help

This file is updated automatically from various other job files.



