



InterAcct
SOFTWARE PTY LTD

Job Tracking File

Highlights :

- ✓ It is a new standard feature within the InterAcct Job Costing system that shows you the dates of when information has been entered against a job.
- ✓ It enables you to search and check all jobs on the one screen (as a Schedule) to see what stage the information gathering process has reached.
- ✓ When has the Site Visit been booked ?
- ✓ When has the Site Details been completed ?
- ✓ The OH&S Risk Assessment ?
- ✓ The Cost Estimate done ?
- ✓ The Quotation to the Prospect ?
- ✓ Winning the Job ?
- ✓ Scheduling Employees & Tasks ?
- ✓ Due Start & Completion Dates ?
- ✓ Last Invoice & Receipt Dates ?
- ✓ Retention Due Date ?
- ✓ Last timesheet against a job ?
- ✓ Date the job has been closed ?
- ✓ These key dates can be changed to suit each InterAcct client so you can do a global check when something looks wrong.

| Job No | Job Name | Client Name | Site Address | Employee | Input Date | Appt Made | Site Details | Estimated | Quoted | Budgeted | Date Won | Exp Start | Exp Finish | Invoiced | Received | Last T/Sheet | Job Closed |
|--------|----------|------------------------|--------------------|------------------|------------|-----------|--------------|-----------|-----------|-----------|-----------|-----------|------------|----------|-----------|--------------|------------|
| 1 | 100001 | Building Repairs to Ro | Tom & Jenny Parson | 56 Redmond Terra | TEST | 21-Jul-09 | 22-Jul-09 | 25-Jul-09 | 25-Jul-09 | 27-Jul-09 | 27-Jul-09 | 30-Jul-09 | 3-Aug-09 | 6-Aug-09 | 15-Aug-09 | 7-Aug-09 | 31-Aug-09 |

InterAcct Demo - [JOB TRACKING - display]

File Record Edit View Go Advanced Menu Graph Design Help

Input Date: Mon 31-May-20 Appt Made: Job No: 100001
Site Details: Estimated: 31-May-2010 Employee: BRAD.D
Quick Est: Budgeted: 2-Jun-2010
Quoted: 1-Jun-2010 Exp Start: 5-Jun-2010
Date Won: 31-May-2010 Exp Finish: 21-Jun-2010
Claim Date: Received: Menu
Invoiced: Retention Due: 1. Job Header
Last T/Sheet: Job Closed: 2. Client File
Job Name: Repair Existing Road and Extend 112 Metres. CIVIL. Br
Client Name: Sunshine Coast Council, Jeff Bridges
Site Address: Brیبie Island Road
3. Site Checklist
4. Quick Estimates
5. Detailed Estimates
6. Quotation
7. Job Budget
8. Job Open
9. Processes & Transactions
10. Job Financials
11. Job Invoices
12. Job Ledger
13. Job Closed

Form help Field help

This file is updated automatically from various other job files.



