



InterAcct
SOFTWARE PTY LTD

Worker's Compensation Incident Reporting

A new file was added to the InterAcct Payroll system this week that allows you to record 'incidents' (accident ?) that occur with an employee that might have implications on your Workers Compensation Insurance.

A log can be maintained under the Employee's file that records when and how such incidents occur, dates when they are off work (and due to return), and the cost to the business in lost wages. Where such an incident involves an insurance claim, then any cost recovery from insurance payout can be shown to calculate the net cost to the business.

Pay arrangements can be recorded whilst off work, and these are shown at the point where you create an employee's pay.

In addition, there is the ability to view all such incident reports from all employees, and search on any combination of the fields of information.

This new software can be personalised to suit, and is provided as a free software enhancement to InterAcct (Payroll) customers.

InterAcct DEMO - [INCIDENT MANAGEMENT REPORT - display , Craig Stevens]

File Record Edit View Go Advanced Menu Graph Design Help

Incident Type	Ladder, Fell Off	Employee	CRAIG.S
Exp Return	Mon 9-Nov-2009	Incident Date	Fri 6-Nov-2009
Act Return	Mon 9-Nov-2009	Time	8:30 AM
Days Off #	1.00	Our Cost \$	190.20
Pay Basis ?	Full Pay	Recovery \$	0.00
Insurance arrangements	No W/Comp Claim	Net Cost \$	190.20
Notes	booked attendance at safety course		

Menu

- 1. Incident Notes

WORKERS COMPENSATION NOTES (F9=Save Esc=Exit F6=Print F4=insert date/time)

Save Quit Print Time Spell Check

Form help Field help

This file can be used to record Workers Compensation "Incidents" (accidents ?) that have resulted in an employee having to take time off work, and maybe resulting in a claim against your insurance policy.

InterAcct DEMO - [EMPLOYEE DATABASE - display]

File Record Edit View Go Advanced Menu Graph Design Help

Id Code: CRAIG.S
 Title: Mr 1st Name: Craig Preferred: Craig
 Position: Factory Foreman Surname: Stevens
 Ph/Extn: 45 Mobile: 0412 335 667 Email: craig@corpent.com.au

Business Names
 Enquiries/Jobs
 Marketing
 Sales Menu
 A/c's Payable
 A/c's Receivable
 Accounting
 General Ledger
 Payroll

Status: EMPLOYED Start Date: 15-Jun-2008
 Basis: FULLTIME Tax File Number: 351 833 496
 Class: FACTORY Employee Super %: 0.00
 Pay Point: NSW
 Work Place: HEADOFFIC
 Award: AGREEMEN

Nominal Hrs #: 38.00 L/E: 01
 Weekly \$: 950.00
 Weekly Tax \$: 181.00 Tax Rate: 0.19052632
 Gross pa \$: 49,400 Exp Return:
 Exp Tax pa \$: 9,412

Menu

1. Addresses
2. Contact Names
3. Employee Details
4. Bank Details
5. Employee's Pay Items
6. Employee Payroll Ledger
7. View : Last Pay Items
8. W/Comp Incident Reports
9. View : Leave Entitlements
10. View : Employee Pay History
11. View : Fiscal Detail
12. View : Fiscal Summary



INCIDENT MANAGEMENT REPORT list, Craig Stevens

File Record Edit View Go Advanced Graph Design Help




Incident Date	Time	Incident Type	Exp Return	Act Return	Days Off #	Pay Basis ?	Our Cost \$	Insurance arrangements
6-Nov-09	8:30 AM	Ladder, Fell Off	9-Nov-09	9-Nov-09	1.00	Full Pay	190.20	No W/Comp Claim
							190.20	

InterAcct - [PAYROLL MENU - display]

File Record Edit View Go Advanced Menu Graph Design Help

 Clients
 Diary Alerts
 Accounting
 General Ledger
 Jobs Database

Search for...

 Business Names
 Phone Numbers
 Surnames
 Email Addresses
 First Names
 By Post Code
 Manual
 Video

Menu

1. Employee Database
2. Payroll Transactions
3. Payroll Opening Balances
4. Payroll Control Accounts
- Getting Started :
5. Ordinary Pay Items
6. Overtime Pay Items
7. RDO Items
8. Reimburse Expense Items
9. Allowances
10. Termination Pay Items
11. Deductions - Before Tax
12. Deductions, After Tax
13. Deductions, Repayable Loans
14. Leave Accrual Items
15. Leave Non Accrual Items
16. Non Cash Pay Items
17. Super, Employer Paid
18. Super, Employee Paid
19. Pay Point Locations
20. Works Comp Insurers
21. Work Place Locations
22. Awards - Work Agreements
23. Termination Reasons
24. Suspend Reasons
25. Pay Period Codes
26. Classes - Pay Items
27. Contact Classifications
28. Units of Measure
29. Pay Item Headings
30. Starting Pay Reference
31. W/Comp Incident Types
- Enquiries Menu :
32. Pay Items Database
33. Superannuation Funds
34. Fiscal Summary
35. Employee Weekly Summary
36. Employee Entitlements
37. Employee Details
38. W/Comp Incident Reports
39. Employee Timesheets
40. Sales Commission Ledger
41. Recruitment Database
- Payroll Reports :
42. Auto Payment Runs
43. Manual EFT Payments
44. Cheque Payments
45. Pay Slip Report Setup
46. Pay Termination
47. Monthly Pay Summary
48. Annual Pay Summary
49. Pay Entitlements
50. Quick Reports
51. Exit InterAcct

Form help | Field help | Names | Diary | Creditors | Debtors | Jobs | Employees | Sales | Manuals

Welcome to InterAcct Software - Accounting Menu.
 This is where you should start in creating your new Payroll system. Each of these tables should be viewed, and the table values changed, added, or deleted. For support, please contact us. Please seek advice from your Accountants as to the correct tax effect on your tables.

or
 Before you start using your Payroll system "Live", be sure to thoroughly test it within the Training system first!! (run several previous Pay Runs to check all the figures agree). Warning : You MUST Check with your Accountant as to the correct Tax Effect of